



5075 Fox Sparrow Drive
Klamath Falls, OR 97601
(541) 850-5758
(541) 850-5757 fax
funontheice@klamathicesports.org
www.klamathicesports.org

Background

The Bill Collier Community Ice Arena is a community based, seasonal, outdoor, covered ice arena owned and operated by Klamath Ice Sports Inc., a 501 (c) (3) not-for-profit organization. It offers ice skating and ice skating related activities from early November through late March of each year to residents of and visitors to the Klamath Basin.

Employment Opportunities for the 2008/09 Ice Skating Season

A Klamath Ice Sports employment application and consent for criminal background check are required prior to interview. **All qualified applicants will be called for an interview.** Interviews will begin the week of September 8, 2008. The ice skating season begins Friday, November 7, 2008. Two mandatory employee orientation meetings will be held in October, 2008, and training will commence the week of October 20 for Assistant Directors and the week of November 3 for staff members.

Full-time Assistant Director, Days: \$15.00/hour - \$17.00/hour

Job Requirements –

- 21 years of age or older.
- Valid Oregon driver's license.
- College coursework preferred.
- Current CPR/AED/first aid certification.
- Current food handler's permit.
- Must pass a pre-employment drug screening and a criminal background check.
- Must be a fun loving, hard working, outdoor recreation enthusiast who is capable of multi-tasking. Must have reliable winter transportation and a good driving record. Must have good writing skills and should have a basic knowledge of Word and Excel computer programs. Must have some prior supervisory experience. Daily skating is required – lessons will be provided, if necessary.
 - ⊕ Duties include supervising staff members, operating (driving) the Olympia ice resurfacing machine, managing the ice temperature and maintaining compressor readings, ordering/picking up/stocking supplies, scheduling and confirming events, skate guarding and helping guests skate, cashiering, basic cooking and performing miscellaneous cleaning and maintenance tasks.
 - ⊕ Requires diverse interpersonal skills and the ability to lead by example.

Available Position – holiday hours (Thanksgiving, Winter Break and Spring Break) are different from regular hours.

- Tuesday through Saturday.

Full-time Assistant Director of Operations, Afternoon/Evening: \$15.00/hour - \$17.00/hour

Job Requirements –

- 21 years of age or older.
- Valid Oregon driver's license.
- College coursework preferred.
- Current CPR/AED/first aid certification.
- Current food handler's permit.
- Must pass a pre-employment drug screening and a criminal background check.

- Must be a fun loving, hard working, outdoor recreation enthusiast who is capable of multi-tasking. Must have reliable winter transportation and a good driving record. Must have good writing skills and some prior supervisory experience. Skating is required most days – lessons will be provided, if necessary. Needs to be mechanically inclined. Hockey experience preferred.
 - ⊕ Duties include supervising staff members, operating (driving) the Olympia ice resurfacing machine, managing the ice temperature and maintaining compressor readings, performing ice maintenance (drilling, edging, etc.), skate guarding and helping guests skate, skate sharpening, cashiering, basic cooking and performing miscellaneous cleaning and maintenance tasks.
 - ⊕ Requires diverse interpersonal skills and the ability to lead by example.

Available Position – holiday hours (Thanksgiving, Winter Break and Spring Break) are different from regular hours.

- Wednesday through Sunday afternoon/evenings.

Supervisor: \$10.50/hour

Job Requirements –

- 18 years of age or older.
- Valid Oregon driver's license
- Current CPR/AED/first aid certification.
- Current food handler's permit
- Must pass pre-employment drug screening and criminal background check.
- Must be a fun loving, hard working, outdoor recreation enthusiast who is capable of multi-tasking. Must have reliable winter transportation and a good driving record. Prior supervisory and hockey experience is preferred. Full time position requires daily skating – lessons will be provided, if necessary.
 - ⊕ Duties include supervising staff members, operating (driving) the Olympia ice resurfacing machine, managing the ice temperature and maintaining compressor readings, cashiering, basic cooking and performing miscellaneous cleaning and maintenance tasks.
 - ⊕ Requires diverse interpersonal skills and the ability to lead by example.

Available Positions – holiday hours (Thanksgiving, Winter Break and Spring Break) are different from regular hours.

- Part time position - Monday and Tuesday afternoon and evenings.
- Full time position – Tuesday through Saturday (days).

Part-time Staff Member: \$8.50/hour

Job Requirements –

- 16 years of age or older
- Valid Oregon driver's license
- Current food handler's permit
- Must pass pre-employment drug screening and criminal background check.
 - ⊕ Must be a fun loving, gregarious, hard working, outdoor recreation enthusiast who is capable of multi-tasking. Must have reliable winter transportation. Duties include skate guarding and helping guests skate, birthday party hosting, cashiering, basic cooking, miscellaneous cleaning and performing maintenance tasks. All positions require skating – lessons will be provided, if necessary.
 - ⊕ Requires diverse interpersonal skills and the ability to be a team player.

Available Positions – holiday hours (Thanksgiving, Winter Break, and Spring Break) are different from regular hours.

- Several positions available.

Membership Application for the Klamath Ice Sports Team

Prospective team members will receive consideration without discrimination because of race, color, sex, age, national origin, or disability.

Date: ____ / ____ / ____

Full Name _____ Name to Call You _____

Mailing or Residence Address _____

City _____ State _____ Zip Code _____

Telephone Nos.: Home _____ Work _____ Cell _____ Parent/Guardian _____

Age _____ If you are under 18 years of age, please provide date of birth? ____ / ____ / ____ If a student,

please provide: Name of School _____ Grade _____

Transportation to Work: Car ____ Parent ____ Other ____ Experience working with children? Yes ____ No ____

If yes, please explain: _____ Work weekends? Yes ____ No ____

Days/Hours Available To Work: Mon ____ Tues ____ Wed ____ Thu ____ Fri ____ Sat ____ Sun ____

(Please list the hours that you are available to work next to each day that you are available to work)

Position(s) Desired _____ Pay Expected _____

Work Experience (begin with most recent job):

(1) Company _____ City/State _____ Telephone No. _____

Name of Supervisor _____ Description of Job _____

Rate of Pay _____

Dates of Employment: From _____ To _____ Reason for Leaving _____

(2) Company _____ City/State _____ Telephone No. _____

Name of Supervisor _____ Description of Job _____

Rate of Pay _____

Dates of Employment: From _____ To _____ Reason for Leaving _____

References:

(1) Name _____ How do you know this person? _____

Telephone No. _____

(2) Name _____ How do you know this person? _____

Telephone No. _____

Education:

Level	Name of School	City	From / To	Graduated?
High School				
College				
Other				

Tell Us about You:

Describe yourself in one word: _____ What is your greatest accomplishment to date? _____

How are you most like a kid? _____

What do you want to be when you grow up? _____

Hobbies and Interests _____ Favorite Books _____

Favorite Movies _____ Musical Instruments _____

Volunteer or Community Activities _____